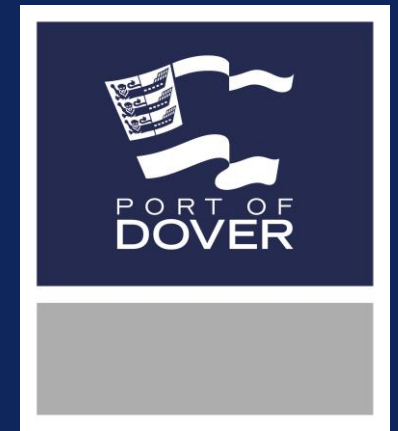


# ASSET INFORMATION CONTROLLER

Salary: £19,500



Are you wanting to make a difference at one of Europe's busiest transport hubs? We are a business underpinned by our engineering infrastructure and you can now be part of our team to develop our broad and complex range of engineering infrastructure.

## Job summary:

Assisting the Team Leader Asset Management in collating and providing the correct information, at the right time, to the appropriate people in the right format so that they are able to make the right asset management decisions on behalf of the Port of Dover. This will involve working closely with Project Managers in all engineering disciplines to coordinate the asset information for individual projects into the central asset information database.

This will include the development, implementation and maintaining of a comprehensive strategic asset management system for the Port of Dover.

## Skills and Qualifications:

- Academic grades to 'A' level standard or equivalent qualifications
- Previous work experience in engineering or construction industry dealing with technical information
- High level of computer literacy with advanced MS Excel
- Experience of reading and understanding technical information
- Experience of document management, particularly in SharePoint 365
- Full driving licence

**Please send a CV and covering letter outlining your salary expectations to the email address below.**

For more information and to apply contact [recruitment@doverport.co.uk](mailto:recruitment@doverport.co.uk)

## Benefits

- Competitive salary
- 25 day annual leave
- Generous contributory pension scheme
- Discretionary bonus scheme
- Private healthcare
- Free parking

